

# SARS Application for registration as a Taxpayer or Changing of Registered Particulars: Company

IT77C

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Number		
Surname	Taxpayer ref no.	
Initials	ID No. Passport No. Passport No. Passport No.	
Number		
Surname	Taxpayer ref no.	
Initials	ID No. Passport Country (e.g. South Africa = ZAF)	
Numbe	e	
Surname	Taxpayer ref no.	
Initials	ID No. Passport No. Passport No. Passport So. (e.g. South Africa = ZAF)	

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<b>Estate</b> Details		ESTIF01
Type of Estate	Effective Date (CCYYMMDD)	Meeting Dates for Company in Liquidation
Voluntary liquidation  Involuntary liquidation		First meeting CCYYMMDD Second meeting (CCYYMMDD) Special meeting (CCYYMMDD)
Other: Specify		
Representative Taxpa	yer Details	
Sumame  First two names  ID No.  Home tel no.  Cell no.  Email Address  Physical Address  Unit No.	Complex (if applicable)	Date of Birth (CCYYMMDD)  Bus tel no.  Passport No.  Passport South Africa = ZAF)  Passport issue date (CCYYMMDD)  Fax no.  Contact Numbers  Tel No.
Street No.	Street / Farm	Cell No.
Suburb / District City / Town	name	Fax No.
Country code (e.g. South Africa = Z	(A)	Postal Code Postal Code
Postal Address		Capacity of Representative
Mark here with an "X" if same as above or complete your Postal Address		Liquidator  Administrator
		Other (Specify)
	Country code (e.g. South Africa = ZA)	Postal Code On One One One One One One One One One

## **Information** Required for Registration / Change of Registered Particulars

RQINF01

The following information is required in order for SARS to process your application. Your application may be rejected where the required information has not been submitted.

#### **Application Form**

This IT77C form must be completed in full and signed by the public officer.

#### **Proof of identity of Public Officer**

A certified legible copy of the Public Officer's identity document or passport or driving licence must be submitted.

#### **Other Documents Required**

Copy of the Memorandum and Articles of Association / Memorandum of Incorporation;

Certificate of Incorporation

Certificate to commence business (if not February year end).

### **Documents Required for Co-Operatives**

Constitution duly signed by the founding members

Notice of registration with the co-operative registration number (CR10 form)

Co-operative Certificate of Confirmation

For Office Use Only				FOINF01
Initial year of liability	Taxpayer Sub-Category	<b>Taxpayer</b> Type	<b>Suspense</b> Code	Suspense Effective Date (CCYYMMDD)
Current financial year end (MM)	Normal Mining	Non-Provisional	Dormant	
	Assurance Exempt	Provisional		